



The Granary Nursery School
Hill Farm, Framlingham, Suffolk, IP13 9SA
Tel: 01728 621105
Company No. 07845785

EMERGENCY EVACUATION PLAN

In the event of **FIRE** or any other need to evacuate the building:

1. Raise alarm by short blasts on a whistle.
2. Assistant or Nursery Nurse to collect register.
3. Quickly and quietly lead children through nearest **FIRE EXIT**.
4. Assemble in car park.
5. Other appointed person/s to check:
 - Quiet room
 - Office
 - Coat area
 - Toilets
 - Main room
6. Check staff and children on register .
7. Do not re-enter building until situation known to be safe.
8. Only use **Blue Extinguisher** on kitchen and other electrical appliances.

Proprietors: Mr and Mrs M Green, B.A. Hons, P.G.C.E.
Teacher in Charge: Mrs Linda Gray, B.Ed Hons



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