



The Granary Nursery School  
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## **EMERGENCY EVACUATION PLAN**

Dated 07.06.18

In the event of **FIRE** or any other need to evacuate the building:

1. Raise alarm by 3 short blasts on a whistle or until the second whistle at the other end of the nursery is blown.
2. Assistant or Nursery Nurse to collect register.
3. Quickly and quietly lead children through nearest **FIRE EXIT**.
4. Assemble in car park.
5. Other appointed person/s to check:
  - Quiet room
  - Office
  - Coat area
  - Toilets
  - Main room
6. Check staff and children on register.
7. Do not re-enter building until situation known to be safe.
8. Only use **Blue Extinguisher** on kitchen and other electrical appliances.

